



## ATTENTION QUICKBOOKS, QUICKEN AND MINT USERS

The Stephenson National Bank & Trust is migrating to a new online and mobile banking system which will launch on Monday, April 27. The new digital experience will require that you make changes to your QuickBooks or Quicken software. Please take action to ensure a smooth transition.

Please mark your calendar and take action based on these two important action dates:

**Action Date #1: Wednesday, April 22 before 5pm**

A data file backup and a final transaction download should be completed by this date since transaction history might not be available after the upgrade.

**ActionDate #2:Monday, April27 after 8am**

Complete the deactivate/reactivate of your online banking connection to ensure that you get your current Quicken or QuickBooks accounts set up with the new system.

### CONVERSION INSTRUCTION STEPS

Download these guides to help you make the transition.

[QuickBooks Desktop Conversion Instructions](#)

[QuickBooks Online Conversion Instructions](#)

[Quicken Conversion Instructions](#)

[Mint Conversion Instructions](#)

Intuit aggregation services may be interrupted for up to 3-5 business days. Users are encouraged to download a QBO file during this outage. The following services may not work during the outage:

- Quicken Win/Mac *Express Web Connect*
- QuickBooks Online *Express Web Connect*
- Mint

Please carefully review your downloaded transactions after completing the migration instructions to ensure no transactions were duplicated or missed on the register.

If you have any questions, please contact us at 715-504-2647.